

**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, November 9, 2010**

**A. Call to order**

Chair Terence Sullivan called the meeting to order at 9:03 AM in the University Center Rose Room.

**B. Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sue Bailey, Denise Bogart, Ron Butler, Heidi Cox, Lisa Copeland, Zach Crapa, Bobby Flowers, Leighia Hammond, Brian Haugabrook, Jessica Klotz, Michael Knight, Regina Lee, Yvonne Landers, Peggy Moch\*,

discussion about the Executive meeting being too close to the regular meeting to get the agenda out early enough. Dr. Schloss suggested we look at the Faculty Senate's scheduling and standards for putting policies into place. Terence will get together with Peggy Moch to review Faculty Senate procedures and plan to get them in place by July 1, 2011.

**F. Committee Reports**

A. *Membership Committee* – Chair (Terence Sullivan)

i. Employee of the Semester – Denise Bogart

Dining Dish is trying to get with other groups to do projects and not just provide food. Events include: donate 6 cans of food and receive a free meal; discounted lunches for Staff Appreciation Week; management team goes to the soup kitchen to serve and Sodexo provides the food; dollar for heart donations (half goes to the Blazer Pantry and half to Second Harvest.)

J. *USG Staff Council* – Bobby Flowers

The state Staff Council meeting was held at Georgia Southwestern. The process of trying to get BOR recognition has begun. The first step is to get the bylaws into place and get the 35 institutional presidents to endorse them. Terence and Yvonne have a meeting with Dr. Schloss next week. One of